I. Call to order & Roll call

In attendance: Chris Fullerton, Dr. Ken Ross, Tina Hanson, Tim Bradshaw, Victor Cosculluela, Bernard Prudhomme, Cori Large, Dean April Robinson, Rebecca Pugh, Beth Pendry, Mike Malone, Sally Fitzgerald, Rayla Smith, Kayla Wyman

II. Review & Approval of Past Minutes

Copies of the last meeting’s minutes were handed out. Motion was made to approve the minutes by Victor Cosculluela.

Changing of jobs – Cori Large is now a librarian on the Winter Haven campus and Kayla Wyman has replaced her as the Learning Resources Administrative Assistant. Kayla will now be taking the minutes for the committee meetings.

III. Learning Resources Website Update – Courtlann Thomas

A. Polk.edu/library Pages

Courtlann was not present at the meeting. Chris filled in. Courtlann has heard back OCPA and we should have a beta site for the new library website tomorrow. The site will be sent out to all faculty and staff to review and give feedback.

Rayla will be doing usability testing when the beta site is up. They are focusing on faculty now since students will not be available for two weeks during August. If you are interested in helping, please see Rayla in the Lakeland campus library (should only take 5-10 minutes)

B. Libguides: 2.0 Migration, Clean-up and Organization – Kristen Jernigan

Kristen was not present at the meeting, Chris filled in. Lib-guides 2.0 are coming soon. The demo site for Lib-Guides 2.0 should be available next week.

Cori mentioned that Kristen has assigned sections to librarians to add ebooks within Lib-Guides.

Note: Research Topic Lib guide – Librarians are collaborating on creating a lib guide that suggests potential research topics (complete with eBooks from the collection) for students.

IV. Winter Haven Campus Renovation Update – Chris Fullerton
A. **Noise Issues**

There have been some complaints about noise on the second floor. Fall term should be much quieter. All noisy work should be completed before the Fall term begins. Construction is mostly happening in the early morning/evening hours. Please contact Chris or Robbie with any noise complaints.

Skylights have been started & walls are up for the hallways.

V. **New MLA Brochure – Cori Large**

Jarrod Jones was not present at the meeting. Cori filled in. Jarrod is working with a subcommittee to upgrade the library’s MLA brochures from 7th ed. to 8th ed. Mockup of the new MLA brochure was passed out to all members. (This was not the final product just what the committee has been working on thus far) This is a more student friendly/teachable version than the 7th ed.

VI. **TLCC Reviewing Computer Software – Gerry Hubbs & Kim DeRonda**

A. **NetSupport School Classroom Management Software Trial**

Gerry and Kim were not present at the meeting. Chris filled in. Net Support software did not work. We are currently waiting for I.T. to suggest something new.

VII. **New Polk State ID’s TLCC Locations – Gerry Hubbs & Kim DeRonda**

Gerry and Kim were not present at the meeting. Chris filled in. New ID stations are now up and running in the TLCCs. Student IDs will be required starting in the fall.

VIII. **Upping the User Assessment Game – Chris Fullerton**

Lakeland and Winter Haven are renovating surveys

IX. **Tutor Training Update – Bernard Prudhomme**

JDA & WH campuses have been using NTA and Lakeland has been using CRLA. WH tested CRLA and NTA and concluded they preferred CRLA. Winter Haven will now only use CRLA. JDA currently still uses NTA. Kathy Jessie will be notified so there can be uniformed training throughout the college.

X. **New Student Tracking – Who’s Next Implementation**

Who’s Next will be in the Libraries and TLCCs soon. There will be a meeting in August for us to be set up. Who’s next will track students who seek help in the library or TLCC.

XI. **Future Meeting Schedule & Committee Membership – Chris Fullerton**

This is the last meeting with the 2015 committee members. Future meetings will be with the 2016 committee members, although anyone is invited to attend. Kayla will send out a Doodle for the September meeting.