Polk State College
Learning Resources Advisory Committee

October 20, 2015
3:00 pm

Meeting Facilitators: Chris Fullerton and Courtlann Thomas

1. Call to Order

2. Roll Call

Rayla Hanselmann, Kristin Jernigan, Kim DeRonda, Michael Whann, Gerry Hubbs, Summer Hicks, Mackenzie Jennings, Chris Fullerton, Cori Large, Victor Cosculluela, Carol Martinson, Bonnie Hardesty, Cindy Freitag, Jerri Palmer, and Greg Harris.

3. Topics for Discussion
   a. Update From Bonnie

There are a lot of resources, but also may be copyright issues. Because the Math Dept uses Pearson exclusively, it is believed that there will not be an issue with copyright. Bonnie will be contacting Pearson to double check this.

Deborah Laroway has a ton of resources that she is willing to share with the tutor. There is the issue of students coming in and saying “I’m having trouble with factoring” and business they don’t have a specific question, the tutor doesn’t know how to help them. There is the idea of handing out worksheets to the stuck students to work on themselves and THEN come to the tutor with questions.

Math Dept believes that Lib Guides would be a good way for tutors to host resources online and have access them. And Bonnie will be getting with the rest of the Math faculty to see if they have any resources they’ve personally made that they would be willing to donate.
b. Writing Tutors
   i. What they are instructed/trained to do, what they think they do, what faculty think they do, what students think they do...

c. Distance Education and Learning Resources
   i. SmartThinking (Cost, Use, Possible Expansion)

   SmartThinking has a platform the tutors can use with the students. More research is being done on how this can be used. It is expensive. Paper submissions is the majority of the usage. There is a math tutoring option, it just isn’t utilized enough.

   Polk State spends $50,000.00 on SmartThinking, and it is limited. St. Pete College opened up their SmartThinking just to see what would happen and the cost went up to $250,000.00.

   SmartThinking = Ask A Librarian for tutoring.

   ii. Databases (State changes, Purchasing, Licensing, Current mode of informing faculty)

   *See addendum*

d. Library Renovation

   We’re working with our architect to

4. New Business
   a. Withdrawn Bestsellers

   As an experiment, the library started purchasing hardback NYT best sellers, with the idea of once they were rotated out, we could give them to the students. The English Dept brought up that some of them should be put in the regular collection.
We’re getting ready to move for the Renovation and we’re no longer buying them. We have 8 boxes of withdrawn Best Sellers. It would be nice if the English Dept came to take a look and give us some input. If there is no input, they will be put out for students.

b. English Department suggestions

*See addendum*

c. Scheduling the next Meeting

The Doodle schedule survey will be sent around.

5. General FYI/Other

The Nursing students need tutoring on dosage calculations, which falls under math. Nursing tutor doesn’t feel qualified to teach the math. Math tutors will need to be shown nursing math problems so they aren’t caught off guard. How can we communicate to the Nursing students that they CAN go to the math tutors? >>>Can Nursing become an option under the Accudemia sign-in software?

6. Adjournment

Addendum:

English Department Concerns

• For All Services

Organization of where Learning Resources falls under depending on the college/university.

Reorganizing and coming under the Academic Dean is not off the table, it can be done if there seems to be a great need for the change.

• TLLC
A possible name change because of the confusion with TLIC.

Opening at 7 am

Lakeland Testing Center opens at 7 am to accommodate people who want to take their tests before going to work. Tutoring services and the LK library don’t get going until 7:30 am.

WH library is usually open by 7:15-7:20, so students can print their papers before their 7:30 am classes. We are not catering to the procrastinating student. We can’t be everything to every student.

Accudemia Software

We’re still figuring out how we’re going to use this software. Professors would like reports run regularly to see how their students are doing. Gerry has worked with the Nursing Dept to get reports every couple of weeks. If the English Dept would like that as well, they need to set it up with Gerry. There is the suggestion of setting faculty up with passwords so they can go in and run the reports themselves.

Professor involvement in Tutor hiring process

Contacting local universities for Math tutors. WH TLCC is currently advertising for a Professional tutor.

Professor In-Service

Turned into us pleading with Professors for syllabi.

Providing Customer Service

Customer Service is important everyone, not just the TLCC and the Library.

One-on-One time with Math Tutors
There is a miscommunication on what professors think tutors do, what the tutors think they are to do, and what the administration thinks the tutors are supposed to do. The administration has pushed for more Peer tutoring and bring everyone together, but the professors are asking for more one-on-one time.

There was the suggestion to have group sessions across the Gen Ed classes, i.e. MLA citation workshops. Or having a writing lab component attached to the English classes, where students would have to go to the writing center and see a tutor, because students tend not to attend workshops if they are not mandatory.

- Library Services

Textbooks & Reserves

Having multiple copies on hand is a wonderful idea, but all Reserves are donations. We do not purchase them for Reserves. If professors want to donate multiple copies, we will gladly take them and put them on Reserve.

However, there is a vendor issue of they do not want to send multiple copies of a textbook. Some will send more, others will not do that. There is also a copyright issue. If we have X number of textbooks, it has happened that libraries have been sued for having multiple copies of a textbook on hand for students to use for free.

Online Guide: How to Use the Library

This is coming. Kristen and Jarrod Jones are working on creating an online guide for using the library.

Quiet Study Area
In regards to the upcoming Library Renovation, we’re looking into a bigger quiet study area and possibly quiet study rooms.

Databases

We have three ways of getting Databases: sponsored by the state, Direct Buy, and Group Buy. The databases we will be getting from the state are still being decided. Direct Buy is where we pay for a database individually. And Group Buy is where a database is offered at a group rate to the colleges and universities.

This will be a work in process and we will be working on trying to get as many as possible. At this point in time, we do not have a concrete answer on databases.

Standardize the Library Orientations

Positive reaction to this. Librarians will work on this.

Specific Issue

If there is a specific incident with a student or a professor, please come to Chris Fullerton. This is something that she needs to be aware of. Potential creation of a complaint form or process.

ESL books for ESL students

Leisure reading or textbook related material?