Learning Resources Advisory Committee Minutes

April 4, 2017
3:00pm

Lakeland Location: LTB 1295  Winter Haven Location: OCPA 101

Meeting Facilitators: Christina Fullerton & Courtlann Thomas

In attendance: Chris Fullerton, Kayla Wyman, Victor Cosculluela, April Robinson, Beth Pendry, Kristen Jernigan, Courtlann Thomas, Michael Derry, Gerry Hubbs, Kim DeRonda, and Donald Painter

I. General Stats (Chris/Courtlann)

End of Term report will be coming soon. Chris and Courtlann have been working together to ensure stats match on both campuses. Gate count stats for Winter Haven were presented first then Lakeland. The stats below will be included in the End of Term report.

(This is how many people walked through the doors in that particular month. WH Testing gate counts do not include the testing area of the WH TLCC.)

<table>
<thead>
<tr>
<th>Winter Haven TLCC’s Gate Counts</th>
<th>Winter Haven Library’s Gate Counts</th>
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<tbody>
<tr>
<td>January 5,800</td>
<td>January 17,000</td>
</tr>
<tr>
<td>February 7,500</td>
<td>February 8,900</td>
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<tr>
<td>March 7,600</td>
<td>March 8,200</td>
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Average daily counts range from 400-800 patrons.

<table>
<thead>
<tr>
<th>Lakeland TLCC’s Gate Counts</th>
<th>Lakeland Library’s Gate Counts</th>
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<td>Average of 8,200/month for the last three months</td>
<td>Average of 7,800/ month for the last three months</td>
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II. Delay in LMS from Tallahassee (Chris/Courtlann)

The library management system, the catalog, and the databases were going to be upgraded and combined with the universities in the summer of this year but that has been delayed until summer 2018. This gives the libraries an opportunity to clean up their collections prior to the migration.
III. VHS Issues, Video Purchases, and Kanopy Trial (Chris/Courtlann)

The Winter Haven Library has pulled all the VHS tapes off the shelf. Cori Large has sorted them by discipline and has sent emails to faculty asking them to please stop by the library and see if there are titles that need to be replaced with DVDs. There are some titles that have not been available on DVD and one solution the libraries are looking into is a new streaming video database called Kanopy. Their website is www.kanopystreaming.com. It is similar to Films on Demand but with more current videos & documentaries. Faculty, staff and students will be able to access Kanopy through the database list. The libraries will be experimenting with a PDA (Patron Driven Acquisitions) trial. There will be a set amount of money in the Kanopy PDA budget. Once a video is viewed three times, the libraries are charged for that video and would own that video for one year. Once a video is purchased it can also be used within PAL and after a year we would no longer have that video unless it is viewed three times again. This database would solve the issue of the libraries having to receive licenses for videos & finding a place to housing those licensed videos.

*Update:* Kanopy is now available within the library’s database list. Please go the Library TLCC link at the top of the www.polk.edu webpage then select articles/databases. Database list will be in alphabetical order. Faculty and staff sign in using your PID # as your borrower ID and that same # for your pin. Students will use their student ID # as their borrower ID & last four digits of their student ID # as their pin.

IV. WH Collection Maintenance Project (Chris)

Last summer, the Lakeland library cleaned up their book collection and Winter Haven will be doing the same this summer. The Winter Haven library’s book collection is still “a work in progress”. Shelves and books are currently being moved & shifted. Final touches are being put on the collection development policy and it will be shared with faculty soon. Faculty are invited to come and assist with the clean-up. Input is welcome from all faculty disciplines.

V. Kristen’s INNOV8 Project (Kristen)

Kristen’s Innov8 Project- Incorporating information literacy modules into online courses.

Kristen has been focusing on an online college success course that she is currently teaching. The modules consist of; developing topics, evaluating sources, information, and search strategies, and using information ethically and responsibly. Kristen assigned pretests with her class (which did have the modules) and a pretest with another online college success course (which did not have the modules) and there were several categories that the students had trouble with such as; evaluating their sources, using information ethically, and search strategies. The students also had trouble with citing and plagiarism. The modules were tied to an assignment and a grade (the modules were built with Articulate Storyline so Kristen was able to go in and see the answers students put into the module.) The next step is to do the post- test for both courses and to customize the modules so that they can be relevant in different online courses other than College Success.

VI. Strategic Planning (SPOL) Season for the Libraries and TLCCs (Chris/Courtlann)

Over the past few years, Chris and Courtlann have been working together to align some of the reoccurring common strategic planning information such as; maintaining qualified staff per HR & job descriptions, faculty & student satisfaction for TLCC and Library services and resources, and providing state of the art information literacy instruction.
Of course, Winter Haven and Lakeland also have their own individual needs. With the onset of the FYE courses, which have doubled the instructional sessions for the libraries, the Lakeland library would like to expand their information literacy lab from 18 computers to 26 computers. Right now, the library is unable to adequately accommodate most classes because an average class has 25 students. Another plan is to boost the face to face tutoring budget.

The TLCC in Lakeland also needs a Testing Coordinator. Winter Haven has 2 full time employees and 1 part time employee dedicated to testing and in Lakeland no one is dedicated to testing. If Lakeland could hire a Testing Coordinator that would help with tutor certifications, trainings, and schedules.

VII. Libraries and TLCCs are working on common surveys for instruction and satisfaction (Chris/Courtlann)

Winter Haven and Lakeland are also trying to combine their surveys which feed directly into SPOL. This information will help backup their objectives. Feedback is welcomed. Please contact Chris or Courtlann if you notice any mistakes or changes that need to be made within the survey. Surveys will be available soon on the Library/TLCC website.

VIII. WH TLCC Renovations (Chris/Gerry)

The Winter Haven testing area and Gerry’s office are now Polk-tastic! The rooms received new carpet and were painted and over Spring Break. The Computer/Tutor area will be renovated sometime over the summer/winter break.

IX. SENSE & CCSSEE Data (Chris/Courtlann)

Polk recently received results from the CCSSEE (Community College Survey Student Engagement) survey which is done every three years and it was just administered last spring. SENSE (student entering student engagement) is specifically focused on 1st time in college students and it was administered in the fall.

Courtlann mentioned on the CCSSEE survey Polk was at 38.3% for tutoring and the national norm of 10% of the highest performing colleges were only at 31.5%!

On the SENSE survey, one question asked incoming students if their advisors recommended students go for tutoring and the results were: 33.1% strongly agreed and 34.2% agreed. This was also higher than the norm.

Lastly, 22.2% said that they used face to face tutoring as opposed to the national cohort which was 17.9%. Again, Polk was high in numbers. 22% doesn’t seem high but it’s higher than the 10% of colleges performing in the nation had.

Nothing was captured for the libraries or information literacy this time around because that information is not built into the survey. In the past, there was addendum questions that were added. Hopefully, the next time around questions those questions can be added.

X. WH & LK- Working on Alternative Distance Education Tutoring Support (Gerry/Kim)

Gerry & Kim’s innov8 project is an online tutoring service provided by Polk State tutors rather than the higher cost- at a distance- online tutoring (which is currently SMARTTHINKING). A majority of the tutoring that is provided by SMARTTHINKING is asynchronous writing support and so that is what Gerry & Kim’s
focus is right now- to have Polk State tutors to provide asynchronous writing support online. A Polk student would submit a paper, a Polk tutor would access the paper, and give guidance to the student on how to improve their writing. Next spring, they are hoping to roll out different phases of their project. They are hoping for SPD funds to help run the pilot and then in phases work out to a broader audience throughout the college. If things go well, they would like to expand the service beyond asynchronous writing. They have decided to wait to do the pilot until next spring because that is when Canvas will replace D2L.

They are currently trying to name this tutoring service so if you have a clever name or acronym, please send it to Gerry or Kim!

XI. Lakeland Summer Project – TLCC (Courtlann)

Last year, the Lakeland library did their collection development project. They partnered with the faculty and had a great turn out. They had 32 faculty members come in and assist librarians with cleaning up the collection and help select new materials. This year they are going to focus on a TLCC project and that is to help build/beef up tutor training.