Learning Resources Advisory Committee Minutes

June 6, 2017
3:00pm

Lakeland Location: LTB 1295  Winter Haven Location: OCPA 101

Meeting Facilitators: Christina Fullerton & Courtlann Thomas

In attendance: Chris Fullerton, Gerry Hubbs, April Robinson, Jarrod Jones, Kayla Wyman, Rebecca Pugh, Victor Cosculluela, Michael Derry, Kristen Jernigan, Beth Pendry, Orathai Northern, Sally Fitzgerald

I. WH Collection Review (Chris)

The Polk State Collection Development Policy has been revised and was passed out (this will be emailed to all members). Lakeland just finished their collection development project last year. Winter Haven will be starting their collection management project next week by going through the collection systematically from Z to A. Emails will soon be sent out to the faculty for their input on adding and replacing books. The library is not sure how fast the project will move. The plan is to pull carts with forms (so we know who has looked through the carts) & slips will be placed in each book stating why the book is being pulled - whether it be the condition of the book or an updated copy of the book is needed.

Winter Haven has always kept several years back of their periodicals and they take up a lot of space. The current copies are getting used regularly but older copies are not. The library is going to start keeping the current year only of certain titles. If a student, faculty or staff member needs assistance looking for a specific article our librarians can locate most articles in our databases or request them via interlibrary loan.

II. New/Returning Committee Members starting in August (Chris/Courtllann)

This meeting is the last meeting with the current members. New/Returning committee members starting in August: Sally Fitzgerald, Mike Malone, Timothy Bradshaw, Michael Derry, Victor Cosculluela, Gwyndolyn Phillips, LaTrice Moore, Becky Pugh, Megan Cavanah, Lee Childree, Beth Pendry, Tina Hanson. These committee meetings are open to anyone who would like to attend so if you are not a new or returning member of the committee, you are more than welcome to attend. If you would like to attend future meetings and you are not member listed above please notify Kayla Wyman and she will add you to the invite list. Kayla can be reached at ext. 5310 or by email Kwyman@polk.edu

III. TLCC Update (Gerry)

The Winter Haven TLCC was recently repainted and new carpeting is now being installed & should be completed by Friday (currently all tutors and TLCC staff are being housed in the library while the carpet is
IV.  **SLIC (Student Learning Innovation Center) Room in the library** (Chris)

This was Chris’s innov8 project and it has also been funded with SPD funds. The room will be equipped with software and hardware (Cameras, Lighting, tripods, & iPads). This room will be helpful for students with audio/visual projects. Library staff will be trained on the software and the equipment to help assist students. Nathan will be by the library tomorrow morning to assess the room. Hopefully, next year the Lakeland library will be able to open their own SLIC room.

V.  **Kanopy** (Chris)

Kanopy is a new library database. It is similar to Films on Demand but with more current videos & documentaries. Faculty, staff and students can access Kanopy through the database list. The libraries will be experimenting with a PDA (Patron Driven Acquisitions) trial. There will be a set amount of money in the Kanopy PDA budget. Once a video is viewed three times, the libraries are charged for that video and would own that video for one year. Once a video is purchased it can also be used within PAL (or Canvas) and after a year we would no longer have that video unless it is viewed three times again. This database would solve the issue of the libraries having to receive licenses for videos & finding a place to housing those licensed videos.

Kanopy is available within the library’s database list. Please go the Library/TLCC link at the top of the [www.polk.edu](http://www.polk.edu) webpage then select articles/databases. Database list will be in alphabetical order.

Faculty and staff sign in using your PID # as your borrower ID and that same # for your pin.

Students will use their student ID # as their borrower ID & last four digits of their student ID # as their pin.

VI.  **Beth Pendry recently received her Master’s degree** (Courtlann)

Courtlann was out sick but we all congratulated Beth on her recent graduation. Beth now has her Master’s in Library Science.

VII.  **FYE & ENC Class Instruction** (Chris)

The libraries have been updating the FYE and ENC library instruction sessions. They have been mostly responding to requests from the FYE faculty. The faculty had ideas about how they wanted their sessions
done and that led to some changes to the ENC 1101 instructional session as well. The library instruction requests forms have been updated to reflect the changes.